

## Cambridge Swing Dance C.I.C. Privacy Policy

Cambridge Swing Dance C.I.C. (CSD) highly values the rights of individuals to privacy and is fully committed to compliance with the UK Data Protection Act 1998 and the EU General Data Protection Regulations (EU) 2016/679.

In particular, no data will be collected without permission, any data collected will only be used for the express purpose(s) stated at the time of collection, no data will be retained longer than necessary and individuals have the right to request access to any of their data held by CSD, and for any or all of said data to be deleted. All data will be held securely and any breaches will be reported immediately and affected individuals notified.

For the specific case of images or videos, there is an understanding that due to the nature of our activities and events it is inevitable that images of attendees may be captured by CSD event photographers and by other attendees without express permission. General terms for CSD collecting and using images will be included in the event information. In the case of images retained on behalf of or transmitted to CSD, CSD will not use images that portray any individual in a defamatory way and where applicable will seek express permission to use specific images in any publicity or training material.

Where images have been shared online on behalf of CSD, for example on social media, copies may have been distributed beyond the control of CSD, however in the case of a request for such data to be deleted we will nonetheless strive to have all copies removed wherever possible.